

HOW TO REGISTER FOR OHLONE: A GUIDE BY JERRY

NOTE: YOU NEED TO PRINT SOMETHING, MAKE SURE YOU HAVE \$0.10

1. Yo, go to <http://www.ohlone.edu/go/applyonline> and it'll redirect you to a really cool site called "CCCApply."
2. Most of you don't have an account or don't remember it, it's best to click **CREATE AN ACCOUNT**.
3. It'll redirect you to a new site. Click the button at the bottom of the page that says **BEGIN CREATING MY ACCOUNT**. It's blue.
 - a. **Enter your first and last name, and your middle name** (if you don't have one, like me, click the box right under it that says "Check this box if you do not have a middle name." And your suffix, if you have one. And your maiden name, if you got married??? If not, click "No.")
 - b. **Enter your date of birth**. Happy early birthday!
 - c. Uncheck the button that says "**I plan to apply for admission to college or financial aid.**"
 - d. **DO NOT. DO NOT PUT YOUR SOCIAL SECURITY NUMBER. DO NOT.** There's a small little box at the bottom of the page that says "**Check this box if you do not have a Social Security Number or Taxpayer Identification Number, or decline to provide one at this time.**" Please check that box. They do scary things if you give it to them. Click the "Continue" button. It's blue.
 - e. **Enter your email**. Enter it again.
 - f. **Enter your telephone number** in this format "481-516-3424." **Do not authorize text messages**. I warn you.
 - g. **Enter street address blah blah**. Click the "Continue" button. It's blue.
 - h. **Create a username! And password!** Remember it, if you want to.
 - i. **Enter a pin!** Enter it again! **Security questions!**
 - j. **Do the weird CAPTCHA thing**. If you get it wrong, you'll have to type out your password and pin again. I speak from experience. Click the "Continue" button. It's blue.
4. Click the "**Start A New Application**" button." Guess what, it's blue. AND TURNS GREEN ONCE YOU HOVER OVER it.
5. Click "**Start Application**" once you've read everything over.
 - a. ENROLLMENT INFORMATION
 - i. Term Applying for is "**Spring 2015 (01/26/2015 to 05/22/2015)**."
 - ii. Intended Major or Program of Study is "**Transfer: Other.**"
 - iii. Educational Goal is "**Undecided on Goal.**" Click "Continue."
 - b. ACCOUNT/MAILING INFORMATION
 - i. Look over and see if your address and stuff is correct.
 - ii. Click "**My mailing address is the same as the Permanent Address in my OpenCCC Account above**" if everything is cool. Click "Continue."
 - c. PERSONAL INFORMATION

- i. **Select your gender.** If you don't identify as male or female, or don't want to state, that's cool too. Click "**Decline to state.**"
 - ii. They're going to ask you about your parents/guardian(s) If any of the first 5 statements are true, click that option. If not, click "**None of the statements above is true about me.**"
 - iii. Provide **the first and last name of your parent/guardian (and relationship).** Then select their educational levels. If you don't know, there's an "Unknown" option!
 - iv. Aaand if you're Hispanic/Latino, you can specify. If not, **select your race.** Apparently, they're required to collect this kind of data. Click "Continue."
- d. EDUCATION
- i. As of 01/25/2015, I will have the following college enrollment status is "**Enrolling in high school (or lower grade) and college at the same time.**"
 - ii. High school education level is "**Will be enrolled in high school (or lower grade) and college at the same time.**" And **enter your high school completion date.** I wish I could tell you when you graduate but truth is I don't know when I graduate either so I just put a random date.
 - iii. "Have you attended high school in California for three or more years?" If that statement is true, **check "Yes."** If not, **check "No."**
 - iv. Check "**I attended high school.**" And **select the country (United States) and the state (California).**
 - v. Where it says enter the name of your high school blah, **enter "Lowell High, San Francisco" and click it on the dropdown menu.** I swear I tried typing in Lowell High School, but, believe me, that does not work. Remember, they're here just to confuse us.
 - vi. College education level as of 01/25/2015 is "**No degree.**" Unless you have a degree...which would be weird.
 - vii. Specify the number of colleges you have attended including those you are currently attending is "**None.**" Unless you have gone to college...which would be weird. Click "Continue."
- e. CITIZENSHIP/MILITARY
- i. For Citizenship Status, select "**U.S. Citizen.**" Unless you're not. Then you should tell me.
 - ii. If you've served in the military select your thing from the dropdown menu. If not, click "**None apply to me.**" Click "Continue."
- f. RESIDENCY
- i. "Has your parent or guardian lived in California continuously since 01/25/2013?" If that's true, click "**Yes.**" If not, do the info stuff.
 - ii. If your parent/guardian is a full-time employee at one of the four colleges click "**Yes.**" If not, click "**No.**"
 - iii. If you're credentialed and stuff click "**Yes.**" If not, click "**No.**"
 - iv. If your parent/guardian is employed as a seasonal agricultural worker for at least two months in the past two years, click "**Yes.**" If not, click "**No.**"

- v. If you've ever been in Foster Care click "Yes." If not, click "**No.**"
 - vi. I'm too lazy to type out the rest, if it applies to you click "Yes" and provide the stuff if they ask for the stuff. If not, "**No.**" Click "Continue."
- g. **NEEDS AND INTERESTS**
- i. If you're comfortable reading/writing in English click "**Yes.**"
 - ii. If you're interested in receiving financial advice click "Yes." I think it's pretty much spam so click "**No**" if you're not interested.
 - iii. If the other thing applies to you click "Yes." If not, click "**No.**"
 - iv. If you do the sport thing you can click "Yes" I guess. It says your response does not obligate you in any way so congrats. If not, unfortunately we still have to take P.E. classes, click "**No.**"
 - v. **Don't click any of the Programs & Services.** There might be consequences if you do. Click "Continue."
- h. **SUPPLEMENTAL QUESTIONS (EVEN THOUGH THERE IS ONLY 1 QUESTION)**
- i. If you're deaf/hard of hearing check the box. You actually don't even have to answer it if you are. **It's optional.** Click "Continue."
- i. **CONSENT (CONSENT IS ALWAYS IMPORTANT)**
- i. Pretend to read the Privacy Policy. Check "**I Consent**" or the other option. It doesn't matter. Click "Continue."
- j. **REVIEW APPLICATION**
- i. Pretend to look over everything. If you're satisfied with yourself click "**I have reviewed this application and confirm it is complete and accurate.**" It'll turn green! **YOU ARE NOT DONE YET. I SWEAR IF YOU THINK YOU'RE DONE YOU ARE WRONG.**
- k. I AM PUTTING THIS IN ALL CAPS BECAUSE IF YOU CLICK THAT "FINISH" BUTTON I WILL BE SO ANGRY.
- I. FINAL STEP: CONFIRMATION**
- i. DO NOT CLICK "FINISH," Luke Howard. What you do now is **EITHER PRESS:**
 1. "**CTRL+P**"
 2. "**THE WEIRD APPLE THING+P:**
 3. **OR GO TO "FILE>PRINT" BECAUSE YOU NEED TO PRINT THIS CONFIRMATION PAGE.**
 4. The confirmation thing is 2 pages. Remove the margins and make it portrait view. That should work to get it down to a page, maybe. If not, 2 pages is fine. Be sure to staple them. Click "Finish." And click "Sign Out."

YOU'RE DONE. GIVE THE CONFIRMATION SHEET TO AVERY, OR JERRY, OR BOTH. YA DONE DID GOOD, KID. S'PROUD. LET'S WIN SOME STUFF!